App. F. IX-4

Previous References

1934-35 (CRB)

File No. 27-34

Serial Nos. 3.

Later References

CRB. 19-36-1.
Corr 10-41-10
CRB 77-41-2

General and Revenue Secretariat.

Serial Nos. One

Part B for April 1935

SUBJECT.

Revised Rules of Recruitment and lists of approved Firms

(F 3)

No 8885-184 of 25-4-35

To All Civil Officers

Issues instructing on certain points in connection with the

Serial No.

Notes

The Deputy Commissioner, Mysore Dist. Letter No. A 3496/34-35 — 20 March 1935 forwards a Memo of certain points with reference to which the course of action to be taken in connection with the revised rules of recruitment, and to request to be informed early if the views expressed by him are in conformity with the spirit of the revised rules.

Draft on the lines of the observation made in the P. U. D. is submitted for Kind orders as directed.

30/3/35

2/4/35 Another draft as personally instructed today is submitted for orders

10/4 3/4/35 Resubmitted

10/4

To

The D. C. Mysore Dist. Letter no 7892-C.R.B dt 15-4-1935 furnishing information with regard to each point taken by H.E.H.C.

Resubmitted for orders whether the fair draft put up herewith may be sent to the Superintendent and issued to the Govt offices

15/4 If so it may kindly be approved

15/4 Yes, please do so very early

15/4

NOTE—Contn. Sheet

Yes A

DRAFTING SECTION 10 APR 1935 GEN. & REV. SECTT.

WD 0955—GPF—22,500—12-6-34

File No. 45-69 of 193

General and Revenue Secretariat

Memo 8885 - 184/C.R.B. 27-34-3 dt 27-4-1935 Forwarding Copy of the above letter to all other Govt officials for information

B Rec
27/4
27/4/35

No. A. 349/34-35.
End. One

Office of the Deputy Commissioner,
Mysore District.

Dated, Mysore 19th March 1935.

FROM

THE DEPUTY COMMISSIONER
MYSORE DISTRICT.

TO

The Secretary,
Central Recruitment Board,
Bangalore.

SIR,

I have the honor to forward herewith a Memo of certain points with reference to which the course of action to be taken does not appear to be quite clear in the revised rules of recruitment, and to request to be informed early, if the views expressed by me in respect of each of them are in conformity with the spirit of the revised rules.

I have the honor to be,
Sir,
Your most obedient servant,

Deputy Commissioner,
Mysore District.

REVISED RULES OF C.R.B.

Points of doubt.

Rule.	Points of doubt.	Remarks of the Deputy Commissione
(2) Appointments should be made strictly in the relative order in which the names of the approved candidates are entered in the lists; (Rule 20). If any person so appointed does not accept the post, or is, for any reason, found to be ineligible, the appointment should be offered to the candidate next in the same list. After three appointments are made from the "Special" list (of candidates of backward communities) one appointment should be made from the "General" list. This is subject to the Exception 1 to Rule 20.	If, for any valid reasons senior man in the list is unable to accept the appointment when offered, should his case be considered again on the occurrence of the next vacancy.	I think not.
(3) (a) In all vacancies of class II, direct recruitment should ordinarily be to the post on the lowest pay available in that class (Rule 11). For instance, if it is a vacancy of clerk carrying a pay of Rs.30/- seriatim promotions possible (say from Rs.25, 20, etc.,) may be made and the last clerical post in that class (in the superior service) filled up from the list for that class.	The appointments of Dafterbands in the District and the Sub Division Offices are ordered to be treated as belonging to "Superor" service (G.O. dated 21-2-34) on the ground that they were performing the functions of an Assistant Record Keeper and that even Attenders, in the Registration Department who were doing similar work have been recognised as belonging to "Superior" service. In the light of this rule, whether the posts of Dafterbands which are treated as similar to Assistant Record Keepers may be made available for the recruit and a candidate from the list published in respect of appointments like Clerks, Accountants, Record-keepers etc., selected.	I don't think so The last clerical post is to be filled up. Anyhow the C. R. B. may be addressed
1. The appointments other than those for which lists have not been issued are required to be advertised and filled up under the old rules. The duties of Shroffs and Gollars do not appear to be similar to any of the kinds of appointments for which lists have now been issued. Whether the posts of Shroffs or Gollars (these latter appointments are also treated as "superior") may be reported for advertisement, as was being done hitherto, is not clear.		Yes.
2. Similarly, certain appointments in the Municipality like Bill Collector, Daroga, Manegar, Ookad Mutsaddi, are not specified in the revised rules. Whether they have to be continued to be similarly dealt with, has to be made clear.		

3. According to the orders in existence, vacancies in which officials -thrown out of service as a result of retrenchment - were absorbed, were ordered to be treated as not having occurred at all for purposes of recruitment for classifying vacancies into General or Special, Direct or Promotion. Whether this order stands modified by the revised rules, and if so, how the cases of certain retrenched officials of the Registration Department awaiting absorption are to be considered.

They have to be absorbed I think. Ask for definite orders.

8197/CRS & 29-4-29.

4. Government in their Order of December 1929 had granted exemptions in respect of about 19 Brahmin officials who were appointed prior to the promulgation of the C.R.B. Rules, for confirming them in General vacancies. There are still about 5 persons in that list who await confirmation. Their names have not been included in the list published recently under the C.R.B. Rules. How their cases for confirmation or continuance in appointment after the expiry of the present period of appointment have to be dealt with, has not been stated.

5. When vacancies of a permanent nature occur, whether the tenure of appointment could be changed, releasing a vacancy on an officiating basis, in the same class and series to which the permanent post belonged.

I don't think so.

Deputy Commissioner,

Mysore District.

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Both in the draft and in the fair copies, the last sentence on the last point (as printed) it was ~~bolted~~ "there would be special ~~duty~~ difficulty": this is perhaps "there would be no special difficulty" and this has been added subject to kind approval before signature.

Sealed. MG 12/4/35.

Yes. Quite so. Thanks.

(I have also made the pencil alteration)

JFS 13/4

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

Appendix F. G.–1]

SUBJECT.....

.....

.....

Section.

File No. 4 Copies

Serial No.

No. 7892/cars

To

The D. C. Mysore Dist.

Sir

With refe to your letter no. A 3490/34-35 dt 20-3-35 raising certain points for instruction in connection with the Revised Rules of Recruitment and the appointment thereto, I am directed to note below the position in regard to each point:—

Diary No. of letter replied to.....

General and Revenue Secretariat.

( )

the *193* .

Date of issue 15/4/35

Signed by MN.

List of enclosures.....

Copied by.....

Examined by.....

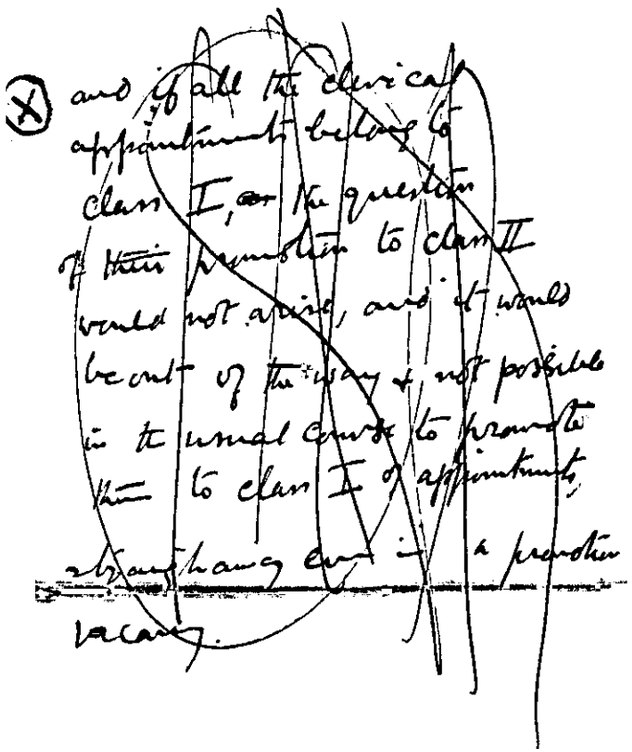
Points raised.	Instructions and Remarks
1) If for any valid reasons, a senior man in the list is unable to accept the appointment when offered, should his case be considered again on the occurrence of the next vacancy?	In such a case, the candidate's name would lapse automatically and he would lose his place in the list in the unit once for all and there is no question of consideration of this case afterwards, in that unit. This would not however affect his place in the approved list in any other unit for which his name has been included, in the same way as that his acceptance in one unit does not affect his place in the list in any other unit.
2) How are the ~~following~~ appointments of Daftaribands	The appointments of Daftaribands and

Attendes, Shroffs, Gollas etc to be dealt with?

attendes, gollas etc ~~are~~, Khasa Kay afe y Superior Services ~~not included in class III~~

~~Clerical appointments~~ do not come under clerical ranks and do not thus form belong to class III of appointments of clerks etc. They belong to a separate kind, lower than that of class III of clerical appointments and to be made not from the approved list for class III of clerical appointments, but only by direct recruitment after advertisement through the C.P.B (as per para 12 of the O.M. of Supplemental Instructions). All the vacancies to be duly requisitioned, classified and reported to the C.P.B with the "A" Statement for advertisement prescribing L.S. or V form Course as the minimum qualification. The cases of attendes who are in service and who give service may be considered for promotion for class III of clerical appointments if any, only in promotion vacancies. ~~But of this~~ ~~are no class III clerical appointments in any office~~ (X)

(X) and if all the clerical appointments belong to class I, or the question of their promotion to class II would not arise, and it would be out of the way & not possible in the usual course to promote them to class I of appointments, etc. ~~any change over in a promotion~~ vacancy.



is not required, & are

points raised

Justin claims & Remarks

3) How are ~~the following~~ appointments in the Municipality like Bill Collector, Daroga, Manager, Cookal Mustaddi, to be disposed.

These are appointments other than those for which approved lists are issued. They are to be disposed of, as before, by advertisement in the gazette through the C.R.B (Vide Note to Rule 15 of the Revised Rules. (G.O. no. 6-105-C.R.B. 1-34-1, dt 3-7-1934). As such

As such, they are not to be filled up from the approved list of candidates for clerks, accountants, store-keepers etc. In respect of all such ~~executive~~ appointments, the vacancies would be reported in the concerned Regr. classified

+ reports = to "A"
Forms to the C.R.B for
advertisement, as per
procedure indicated
in rule 12 of the
O.M of Supplementary
Instructions indicated
in no. 6447-S 46 -
C.R.B 27-34-1, Ref: is also marked to the
23-2-1235. ~~(illegible)~~
~~also for~~ instructions.
issued since in O.M
no. 7712-811/C.R.B
27-34-2 5-4-35

4) ~~Whether the G.I.~~ ~~re: abrogation of Memo~~ Whether the orders stand unaffected by the revised Rules.
out officials due to retrenchment permanent officials
stands modified or advised by the Revised Rules of Recruitment? from out of employment as a result of retrenchment

of Establishments have to be absorbed. The vacancies in which they are so absorbed should be treated as not having occurred at all for purposes of Classification of vacancies into general and special as for being filled up by direct recruitment or promotion under the rules of recruitment.

5). Whether the G. O. no. 8197/C. R. 13 — 29-4-29 granting exemption in respect of about 19 Trades Officials, for Confirming them in General vacancies, stands unaffected for Consideration of ~~the case of the~~ ~~absorption~~ ~~Confirmation~~ still?

That being a special order in their case, it stands unaffected by the Revised Rules. Their Cases may be dealt with under the terms of that G.O. order.

;). When vacancies of a permanent nature occur, whether the terms of appointment could be changed, releasing a vacancy on an officiating basis, in the same class and series to which the permanent post belonged.?

Refer is invited to Rule 22-25 of the Revised Rules of Recruitment — 3-7-34 & to Instructions para 10 of the O.M — 23-2-35. In view of the question does ~~the~~ arise & hence will be specific difficulty.

I have etc

Sd/ W/4

Secy C.R.B

10/3/35

In reply please quote

No. 7892/C. R. B.

THE CENTRAL RECRUITMENT BOARD,

PUBLIC OFFICES,

Dated, Bangalore, 15th April 1935.

From

M. NAVANEETHAM NAIDU, Esq., B. A., B. L.,
Secretary, Central Recruitment Board,
Bangalore.

To

The Deputy Commissioner,
Mysore District.

Sir,

With reference to your letter No.A. 3490/34-35, dated 20th March 1935 raising certain points for instructions in connection with the revised rules of recruitment and the approved lists, I am directed to note below the position in regard to each point:—

Points raised.	Instructions and remarks.
1. If for any valid reasons the senior man in the list is unable to accept the appointment when offered should his case be considered again on the occurrence of the next vacancy?	In such a case the candidate's name would lapse automatically and he would loose his place in the list in the unit once for all and there is no question of consideration of his case afterwards in that Unit. This would not however affect his place in the approved list in any other unit for which his name has been included in the same way as that his acceptance in one unit does not affect his place in the list in any other unit.
2. How are the appointments of Dafterbands, Attenders, Shroffs, Gollars, etc., to be dealt with?	The appointments of Dafterbands and attenders, Gollars etc., though they are of superior services do not come under clerical ranks and do not therefore belong to class II of appointments of clerks etc. They belong to a separate kind for which S.S.L.C. is not required and are lower than that of class II of clerical appointments and are to be made not from the approved list for class II of clerical appointments but only by direct recruitment after advertisement through the Central Recruitment Board (as per para 12 of the Official Memorandum of supplemental Instructions). All these vacancies have to be duly registered in the concerned register classified and reported to the

Central Recruitment Board with the "A" statement for advertisement prescribing Lower Secondary or V Form course as the minimum qualification. The cases of attenders who are in service and who join service' may be considered for promotion for class II of clerical appointments if any only in promotion vacancies.

3. How are appointments in the Municipality like Bill collector, Daroga Manegar, Dokad Mutsaddi to be disposed of?

These are appointments other than those for which approved lists are issued. They are to be disposed of as before by advertisement in the Gazette through the Central Recruitment Board (vide Note to Rule 15 of the Revised Rules G. O. No. 6-105/C. R. B. 1-34-1, dated 3rd July 1934). As such they are not to be filled up from the approved list of candidates for Clerks, Accountants, Store-keepers etc. In respect of all such appointments the vacancies should be registered in the concerned register classified and reported in the "A" statement Form to the Central Recruitment Board for advertisement as per procedure indicated in Rule 12 of the O. M. of supplimental instructions indicated in No. 6447-546/C. R. B. 27-34-1, dated 23rd February 1935. Reference is also invited to the instructions issued in O. M. No. 7712-811/C. R. B. 27-34-2, dated 3rd April 1935.

4. Whether the Government Order regarding the absorption of thrownout officials due to retrenchment stands modified by the revised rules of recruitment?

That Government Order stands unaffected by the revised rules. Permanent officials thrownout of employment as a result of retrenchment of establishments have to be absorbed. The vacancies in which they are so absorbed should be treated as not having occurred at all for purposes of classification of vacancies into general and special or for being filled up by direct recruitment or promotion under the rules of recruitment.

5. Whether the Government Order No. 8197/C.R.B. dated 29th April 1929 granting exemptions in respect of about 19 Brahmin officials for confirming them in general vacancies stands unaffected for consideration of the cases of the remaining persons awaiting confirmation still?

That being a special order in their case it stands unaffected by the revised rules. Their cases may be dealt with under the terms of that Government Order.

6. When vacancies of a permanent nature occur whether the tenure of appointment could be changed releasing a vacancy on an officiating basis, in the same class and series to which the permanent post belonged?	Reference is invited to rules 22-25 of the revised rules of recruitment dated 3rd July 1934 and to instructions in para 10 of the Official Memorandum dated 23rd February 1935. In view thereof, the question does not arise and there would be no special difficulty.

I have the honor to be,
Sir,
Your most obedient servant,

M. NAVANEETHAM NAIDU,
Secretary, Central Recruitment Board.

MEMO NO. 8885-184/C.R.B. 27-34-3 DATED, 25TH APRIL 1935.

Copy of the above is forwarded with compliments to all the Unit Officers for information.

By Order,

M. NAVANEETHAM NAIDU,

Secretary, Central Recruitment Board.